

**REQUISITION FORM TO BE USED WHEN CALLING FOR APPLICANTS FROM EMPLOYMENT EXCHANGES FOR RECRUITMENT TO GOVERNMENT VACANCIES**

1	OFFICE/ DEPARTMENT & ADDRESS	INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION, HIMALAYAN FOREST RESEARCH INSTITUTE. CONIFER CAMPUS, PANTHAGHATI, SHIMLA—171009 (H.P.)
2	NAME & DESIGNATION OF DEMANDING OFFICER WITH TELEPHONE NO.	SH. MOHINDER PAL, IFS, DIRECTOR, PHONE NO. 0177-2626778
3	NAME & DESIGNATION OF THE OFFICER WITH TELEPHONE NO. TO WHOM APPLICANTS SHOULD REPORT	SH. MOHINDER PAL, IFS DIRECTOR, PHONE NO. 0177-2626778
4	DATE, TIME & PLACE OF WRITTEN TESTS/ APTITUDE ASSESSMENT	DATE, TIME & PLACE OF INTERVIEW WOULD BE INFORMED DIRECTLY TO THE CANDIDATES THROUGH INTERVIEW LETTERS TO BE ISSUED BY THIS OFFICE IN DUE COURSE.
5	a) DESIGNATION OF THE POST (S) TO BE FILLED	<b>FOREST GUARDS</b>
	b) SCALE OF PAY, ALLOWANCES	Rs. 5200-20,200 +GP Rs.1800 PLUS ALLOWANCES
	c) PLACE OF WORK	THE SELECTED CANDIDATES ARE LIABLE TO SERVE IN THE JURISDICTION OF HIMALAYAN FOREST RESEARCH INSTITUTE i.e. LEH, SRINAGAR AND JAMMU (JAMMU & KASHMIR). 1. Leh-Ladakh (Cold Desert, J&K) = 1 No. 2. Srinagar Valley (J&K) = 1 No. 3. Jammu Region (J&K) = 1 No.
6	<p>a) NUMBER OF POST TO BE FILLED</p> <p>i) RESERVED FOR SCHEDULED CASTE</p> <p>ii) RESERVED FOR SCHEDULED TRIBE</p> <p>iii) RESERVED FOR EX-SERVICE PERSONNEL PRIORITY/ RESERVED FOR EX-SERVICE PERSONNEL NON PRIORITY</p> <p>iv) RESERVED FOR OTHER CATEGORIES SUCH AS DISABLE, EX-SERVICEMAN/ PHYSICALLY HANDICAPPED PERSONS.</p> <p>iii) UN-RESERVED</p> <p>vi) OTHER BACKWARD CLASSES</p>	<p align="center"><b>3 (THREE)</b></p> <p align="center">NIL</p> <p align="center">1 No.</p> <p align="center">NIL</p> <p align="center">NIL</p> <p align="center">NIL</p> <p align="center">2 (Two)</p> <p align="center">NIL</p>
	b) DURATION OF VACANCIES	TEMPORARY BUT LIKELY TO BE CONTINUED.
7	QUALIFICATION REQUIRED INCLUDING AGE LIMIT	
	a) ESSENTIAL	<p>1. 10th Standard Pass</p> <p>2. Desirable:</p> <p>i. Home Guard Training</p> <p>ii. Experience in the relevant trade</p> <p>iii. Knowledge of local culture, language like Dogri, Kashmiri (Urdu)] Ladakhi, terrain be given preference</p>

	UPPER AGE LIMIT	18 TO 25 YEARS (RELAXABLE UPTO 30 YEARS IN CASE OF SC/ST, 28 YEARS IN THE CASE OF OBC AND ALSO RELAXABLE TO DEPARTMENTAL CANDIDATES AS PER RULES) on last date of receipt of application i.e. <b>31.05.2011</b> . THE CLOSING DATE FOR RECEIPT OF APPLICATIONS FROM THE ELIGIBLE CANDIDATES RESIDING IN LEH-LADAKH DIVISION, AND JAMMU & KASHMIR, LAHAUL & SPITI DISTRICT, PANGI SUB DIVISION OF CHAMBA AND KINNAUR DISTRICT OF HIMACHAL PRADESH WILL BE <b>10.06.2011</b>
8	WHETHER WILLING TO WAIT AND CONSIDER APPLICANTS FROM OTHER EXCHANGE AREAS, IN CASE LOCAL APPLICANTS ARE NOT AVAILABLE	THE REQUISITION IS BEING SENT TO ALL EMPLOYMENT EXCHANGES IN THE STATE OF HIMACHAL PRADESH, JAMMU & KASHMIR AND CENTRAL EMPLOYMENT EXCHANGE NEW DELHI AND EDITOR, EMPLOYMENT NEWS, NEW DELHI TO PUBLISH THE POSTS IN THE EMPLOYMENT NEWS.
9	ANY OTHER INFORMATION CONSIDERED RELEVANT.	1. PREFERENCE WILL BE GIVEN TO THE LOCAL CANDIDATES OF THE AREAS i.e. LEH-LADAKH AND SRINAGAR FAMILIAR WITH THE LOCAL LANGUAGE LIKE DOGRI, KASHMIRI (URDU), LADAKHI, CULTURE, TERRIAN AND SHOULD BE PHYSICALLY SOUND FOR WORKING IN THE HIGH ALTITUDE OF 10,000 FEET & ABOVE. 2. THE LIST OF SUITABLE CANDIDATES MAY BE SPONSERED AS PER THE PRESCRIBED NORMS OF GOVERNMENT AND SHOULD REACH THIS OFFICE ON OR BEFORE <b>31.05.2011</b> . THE CLOSING DATE OF RECEIPT OF APPLICATION FROM THE ELIGIBLE CANDIDATES RESIDING IN KINNAUR, KALPA, CHAMBA, LAHAUL-SPITI AND LEH-LADAKH WILL BE <b>10.06.2011</b> . LIST OF SUITABLE CANDIDATES RECEIVED AFTER DATE MENTIONED ABOVE SHALL NOT BE ENTERTAINED AND STRAIGHTAWAY REJECTED.

Certified that while placing this demand, the instructions connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Officers/ Establishments/ Undertakings, etc. on home reservation orders are applicable).



(Mohinder Pal, IFS)

Director

Himalayan Forest Research Institute,  
Indian Council of Forestry Research & Education,  
Conifer Campus, Panthaghati, Shimla—171009.

No. 1-1(35)2007/HFRI/ 403-475

Dated 21 April, 2011.

To:

1. The Secretary, ICFRE, D.Dun for information with reference to his letter No. 63-2/2007/ICFRE dated 03.08.2010.
2. All the Regional Employment Officer/ District Employment Officer,
3. Sub Employment Officer of Himachal Pradesh, Jammu & Kashmir.
4. The Director General, Govt. of India, Ministry of Labour, Directorate General of Employment & Training, Central Employment Exchange, 14/11, Jamnagar House, New Delhi—110011.
5. Divisional Forest Officer (Publicity), Leh & Ladakh (J&K) for information and wide circulation please.
6. Head IT Cell, HFRI, Shimla is requested to incorporate the advertisement in the website of HFRI, Shimla.
7. Notice Board.